



April 1 2021

researchNS

Jura Guidelines

Graduate Level: Master's and PhD Candidates

Scotia Scholars Award

It is the responsibility of the applicant(s) to ensure that all information provided is correct and accurate. No proposal or proposal components can be accepted after the posted deadline above. All proposal documentation and information must be provided via the online submission form and will not be accepted via email, mail, or in person.

About Jura

Submissions for this opportunity will be accepted via Research Nova Scotia's (RNS) online portal, Jura. All information collected in this system will be assessed for eligibility and those deemed eligible will be reviewed for funding consideration. The submission form is available under '*Funding Opportunities*' on your Jura homepage and can be accessed until the deadline.

<https://researchns.smartsimple.ca/>

Before you begin your application, please select the blue 'Save Draft' button to ensure that you do not lose any information. Information entered in Jura is NOT automatically saved.

Completing the Application Form

The following sections will provide additional details regarding each requirement of the submission form:

Applicant Information

In this section, please provide the information requested regarding the primary applicant (the main contact for the submission).

Applicant Institutional ID

Enter your student number at your institution.

Award Type

Select either 'Master's' or 'Doctoral', depending on your program of study.

Program of Study

The program you are currently enrolled in at your institution.

Program Start/Completion Date

Enter the day you began your current studies at your institution and your projected completion date.

Transcripts

Please upload any unofficial transcripts that show you are in good standing and details your academic

status. Multiple uploads are allowable.

Applicant CV

In this section please upload your up to date CV (Your CV must follow the format per the guidelines provided).

Supervisor Information

Enter your supervisor's name, institution, and email. Please ensure that spelling is correct.

RNS Missions

In this section, please provide the information requested regarding your project's alignment with the RNS missions.

RNS Mission Selection

Applications will only be considered if they meet the 'Healthy People and Health Care Systems' pillar

RNS Mission Alignment (500 words max)

Please indicate below how the research activity you will undertake as part of your degree program is relevant to the RNS Health Missions.

About the Project

In this section, please provide the information requested regarding the project you are proposing.

Project Title

Provide a title for the project you will complete with your supervisor. This title will be used for communication purposes.

Project Description/Research Overview (1000 words max)

Provide a clear and concise description of the proposed project that includes:

- A description of the issue/topic to be researched, the research objectives, and methodology.
- The potential impact these activities will have on the field of health research and the health of Nova Scotians.

Materials

In the materials section, please provide:

- 1) A 1000-word (maximum) description outlining **Research Expertise and Potential**. Description should include:
 - Research instruments and techniques.
 - Research discipline(s) and topic(s).
 - Field of application.
 - How past experiences have contributed to your interest in health research.
 - How you have and/or will contribute to the field of health research.
 - Future career plans.
 - How applicant expects to be a leader in the health research community.

Key Words

Please list six key words that describe your research project. This information is for administrative purposes only.

Application Summary

For an overview of how your submission will appear for consideration by the review committee, select the '*Application Summary*' button in the left corner of the submission form, this will provide the PDF overview and list all attachments connected to your submission. It is suggested you **review this carefully** before submission to ensure information provided is accurate and appears correctly.

Submission

When your proposal is ready for submission select the blue '*Submit*' button at the bottom of your form. You will receive a confirmation email and the submission will be viewable under *submitted applications* in your Jura main profile.

Technical Support

If you require any technical support while using Jura please email helpdesk@researchns.ca. Helpdesk hours at 8am-4pm AST Monday – Friday. Research Nova Scotia staff will aim to respond within 24 hours or your enquiry.